

**As per Clause 6.32 of the Approval Process Handbook (APH) ,
“Mandatory disclosures as given in the Annexure-18”**

Mandatory Disclosure
(Updated as on 10-1-2026)

AICTE File No	F.No. South-West/1-44644493869/2025/EOA
AICTE ID	1-444444739304
Date & Period of last approval	20-Mar-2025 - Academic Year 2025-26

1. Name of the Institution

Name of the Institution	Sahya Arts And Science College
Address of the Institution	Sahya Arts and Science College Palamadam Karad Po. Wandoor
City & Pin Code	Malappuram, Pin-679339
State / UT	Kerala State
Mobile Number	9207 246555
Office hours at the Institution	9.00 A.M -5.00 P.M.
Academic hours at the Institution	9.15 A.M -4.00 P.M.
Email	sahyacollege@gmail.com
Website	www.sahyacollege.ac.in

2. Name of the organization running the Institution.

Name of the organization running the Institution	Sahya Pravasi Co-Operative Society Ltd No.M862
Type of the organization	Co-Operative Society
Address of the organization	Sahya Arts And Science College, Palamadam, Karad P.O, Malappuram Dist, Kerala 679339
Registered with	Government of Kerala, Kerala Co-Operative Societies Act 1969

3. Name of Principal/Director

Name of Principal/Director	DR.SHARFRAS NAVAS.M.A
Designation	Principal
Mobile Number	9539643394
Email	sahyacollege@gmail.com
Address	Principal, Sahya Arts And Science College, Palamadam Karad P.O, Malappuram Dist, Kerala 679339

4. Name of the affiliating University

Name of the affiliating University	University Of Calicut
Address	Calicut University PO, Malappuram,673635
Website	https://uoc.ac.in/
Latest affiliation period	2025-26

5. Governance

Organizational Chart	https://sahyacollege.ac.in/web/content/2203?unique=c3c3932f65028e053ac90537f9c7007f659ddc8
Grievance Redressal mechanism for Faculty, staff and students	https://sahyacollege.ac.in/committee/grievance_redressal_cell#scrollTop=0 https://sahyacollege.ac.in/committee/grievance_redressal_cell_staff
Establishment of Anti Ragging Committee	https://sahyacollege.ac.in/committee/anti_ragging_cell
Establishment of Online Grievance Redressal Mechanism	https://sahyacollege.ac.in/committee/grievance_redressal_cell
Establishment of Grievance Redressal Committee in the Institution and Appointment of OMBUDSMAN by the University	https://sahyacollege.ac.in/committee/grievance_redressal_cell https://sahyacollege.ac.in/committee/grievance_redressal_cell_staff
Establishment of Internal Complaint Committee (ICC)	https://sahyacollege.ac.in/committee/internal-complaint-cell
Establishment of Committee for SC/ ST	Available
Internal Quality Assurance Cell	https://sahyacollege.ac.in/iqac-objectives

6. Programmes

Name of Programmes approved by AICTE	Status of NBA Accreditation of the Courses	Number of seats	Fee	Duration	Cut Off Mark of Admission during last year(Max-Min)
MANAGEMENT (BBA)	Not Accredited	45	10080 per semester	4 year	88% - 50%
COMPUTER APPLICATIONS (BCA)	Not Accredited	24	21000 per semester	4 year	80% - 53%

7. Faculty

Branch wise list Faculty members	https://sahyacollege.ac.in/departments/commerce_management https://sahyacollege.ac.in/departments/bca
Permanent Faculty	6 nos
Adjunct Faculty	1
Permanent Faculty: Student Ratio	BBA 1:28
	BCA 1:18

8. Profile of Principal

Name of Principal	DR.SHARFRAS NAVAS.M.A			
Education qualifications	MBA, B.com , Honours Diploma In Software Technology			
Work experience	Teaching	Research	Industry	Others
	10 years	7 years	8 years	0
Area of specialization	Commerce and Management			
No: of papers published / Research publications	National	International journals	Conferences	
	3	8	15	

9. Fee

No. of Fee waivers granted with amount and name of students	Number /Details of scholarship offered by the Institution, duration and amount
Fee waivers granted to on student in 2023-24 and 2024-25 by management on the basis of very poor financial background	Sports Scholarship, Special Scholarship, Merit Scholarship, CK Mubarack Scholarship (duration and amount as per circular of Management)

10.Admission

Number of seats sanctioned with the year of approval	Number of Students admitted under various categories each year in the last TWO years (with Approval)		Number of applications received during last year for admission under Management Quota and number admitted			
	Year	Total Number of Students admitted	Year	Application received	Admitted	
BBA - 45 BCA - 24	2025-26	BBA		2025-26	BBA -25 BCA-14	BBA: 17 BCA:11
		OM	14			
		MQ	17			
		MU	3			
		OBH	1			
		BCA				
		OM	8			
		MQ	11			
		OBH	1			
BBA - 45 BCA - 24	2024-25	BBA		2024-25	BBA -51 BCA-15	BBA: 25 BCA: 11
		OM	16			
		MU	2			
		OBH	1			
		SP	1			
		MQ	25			
		BCA				
		OM	6			
		MQ	11			

OM- Open Merit

MQ- Management Quota

OBH -Other Backward class

MU- Muslim

11. Admission Procedure

Admission Procedure and Calander based on university of Calicut admission portal	https://admission.uoc.ac.in/
Fee Refund Policy	As per University of Calicut circular https://admission.uoc.ac.in/downloads/1752479069_Latest_News_ug8620.pdf

12. Criteria and Weightages for Admission

Describe each criterion with its respective weightages i.e., Admission Test, marks in qualifying examination etc.	As per CUFYUGP Regulation <ul style="list-style-type: none"> • The eligibility for admissions and reservation of seats for various FYUG Degree Programmes shall be in accordance with the norms /rules made by the Government/ University from time to time. • No student shall be eligible for admission to CUFYUG Degree Programmes in any of the disciplines unless he/she has successfully completed the examination conducted by a Board/University at the +2 level of schooling or its equivalent..
Mention the minimum level of acceptance if any	As Per University Regulation and Syllabus
Mention the cut-off levels of percentage and percentile score of the candidates in the admission for the last three years	2024-25 - 50 % 2023-24 - 50 % 2022-23 - 50 %

13. List of Applicants: Not Available

14. Results of Admission under Management seats/Vacant seats:

Based on Instruction and orders of University of Calicut.

15. Information of Infrastructure and Other Resources Available

Infrastructure	UG(BBA&BCA)
Number of Classrooms and size of each	6(54 m.sq)
Number of Tutorial rooms and size of each	6 (54 m.sq)
Number of Computer Centers with capacity of each	1 nos, 36 machines
Central Examination Facility	Available
Number of Exam halls and capacity of each	1 (with total seating capacity of 200 nos)
Online Examination Facility	Available
Internet Bandwidth	2500 Mbps
Barrier Free Built Environment for disabled and elderly persons	Available
Occupancy Certificate	Available
Fire and Safety Certificate	Available
Hostel Facilities	Available
Innovation Cell	Available
Social Media Cell	Available
Compliance of Academic Bank of Credit	Available

• **Library**

Number of Library books/ Titles / Journals available	6556 https://sahyacollege.ac.in/facility/library
List of printed National/ International Journals subscribed	4 https://sahyacollege.ac.in/facility/library
E- Library facilities	https://sahyacollege.ac.in/facility/library

- **List of facilities available**

Games and Sports Facilities	Available
Extra-Curricular Activities	https://sahyacollege.ac.in/media_gallery https://sahyacollege.ac.in/studentzone https://sahyacollege.ac.in/departments https://sahyacollege.ac.in/image_gallery
Soft Skill Development Facilities	Available

Teaching Learning Process

Curricula and syllabus for each of the programmes as approved by the University	https://sahyacollege.ac.in/learning-outcomes https://sahyacollege.ac.in/departments
Academic Calendar	https://sahyacollege.ac.in/academic-calendar
Internal Continuous Evaluation System	Available
Student's assessment of Faculty	An online feedback mechanism is provided in Embaze Software that students using for their academic and non academic purpose that specially designed for the institution , course exit survey, faculty assessment by students etc available

16. Enrollment of students in the last 3 years

Programme	2025-26	2024-25	2023-24
BBA	35	45	54
BCA	20	17	0